



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

JOSEPH M. LEE, ED.D.
ASSISTANT SUPERINTENDENT

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August 15, 2012

Bulletin # P-14314-SLE/SS

Contact Person:
Dr. Cathy Burns, PX 81588

**ACTION BY:
Various Dates**

TO: All Principals

FROM: Janis Andrews, Ed.D. *J.A.*
Chief Academic Officer

**SUBJECT: FIRST AID, CARDIOPULMONARY RESUSCITATION, AND
AUTOMATED EXTERNAL DEFIBRILLATOR TRAINING COURSES
FOR STUDENT HEALTH CARE PROVIDERS**

The School District requires that each school center have a minimum of two staff members trained in First Aid (FA), Cardiopulmonary Resuscitation (CPR), and the use of Automated External Defibrillators (AEDs) in the event of a student emergency (reference School Board Policy 5.323). Individuals required to obtain this training are the designated staff attending to the students in the health room when the school nurse is not available, the AED Site Coordinator, and/or AED Site Emergency Response Team Members.

The Department of Safe Schools/Student Intervention Services is scheduling training sessions to facilitate this policy. Fall 2012 training will be provided by Life Safety Solutions, which follows American Heart Association standards. Unfortunately, Saturday training is not an option for this course.

FA/CPR/AED Training will be held at the Fulton Holland Educational Services Center, Thurber C & D, from 8:30 AM - 3:30 PM on the following dates:

<u>Day</u>	<u>Date</u>
Thursday	August 30, 2012
Thursday	September 13, 2012
Tuesday	September 25, 2012
Thursday	October 11, 2012
Tuesday	October 23, 2012
Thursday	November 15, 2012
Thursday	December 13, 2012

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FIRST AID, CARDIOPULMONARY RESUSCITATION, AND AUTOMATED EXTERNAL DEFIBRILLATOR TRAINING
COURSES FOR STUDENT HEALTH CARE PROVIDERS

Staff Development points will be awarded to participants who successfully complete the course. Certification will be valid for a two-year period. Participants are reminded to dress appropriately since course activities include demonstrations of some techniques that are performed on the floor. Participation in the scheduled courses for Fall 2012 is restricted to two persons per school if classes are full. Reservations must be received at least three days before the course date in order to ensure appropriate instructor coverage. In an effort to control cost, cancellations must also be made at least two days before the course date.

Principals are advised to have the designated staff members in need of training reserve a space through TrainU. The TrainU link is located on the School District Website under "Employees" and "Professional Development". Registration for the preferred training date can be accessed under "Health Services" in the training catalog. A confirmation email will be sent to the staff member and any substitutions or cancellations are the responsibility of the school center and should be done through the TrainU registration process.

Please note that this training is NOT for coaches or after-care school personnel as these different departments coordinate their own training.

EWG/JA/JML/KCW/cb

Approved: _____



E. Wayne Gent, Superintendent